

Visa Obtainers, Inc.
1010 Vermont Ave. NW suite 630
Washington DC 20005
(202) 347-2909
info@visaobtainers.com

SPECIAL INSTRUCTIONS:

- **Each Letter of Authorization MUST be handwritten.**
- **Original signature(s) are required.**
- **All fields are required to be filled in on the Letter of Authorization.**
- **Check the first two boxes, DO NOT check the third box, this will cause delays.**
- **In the Courier Company Name field, please handwrite Visa Obtainers, Inc.**

SPECIAL INSTRUCTIONS FOR MINORS (CHILDREN) UNDER 16 YEARS OF AGE:

- **If you are the parent or a legal guardian completing the Letter of Authorization on behalf of a minor you must sign the Letter of Authorization as follows:**
- **Write the minors full name in the Applicants Name field. – On the signature line.**
- **Sign your name and write Mother, Father or Legal Guardian next to the signature.**

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Letter of Authorization

Please carefully read the information below before completing the Letter of Authorization.

An individual's personal information cannot be released by the U.S. government to another party without the written consent of the individual under the provisions of the Privacy Act of 1974 (5 USC 552a). As a result, an employee at a U.S. passport agency cannot discuss the details of your passport application with a third part without your written consent.

Please check all that apply:

- I authorize the company stated below to submit my passport application to a passport agency and pick up the passport from a U.S. passport agency on my behalf
- I authorize the passport agency to disclose to the company listed below any request for further documentation and/or information that may arise in connection with my passport application, and I authorize the company to request to such request under my direction.
- I do not authorize the passport agency to disclose to the company listed below any requests for further documentation and/or information that arise with my passport application. I want the passport agency to contact me directly should an issue arise with my passport application that concerns matter other the date on which the passport will be ready for pick up from the passport agency.

Applicant Information

(Note: All of the information below may ONLY be filled out by the applicant, parent, legal guardian, or person legally action in loco parentis)

Applicant Name: _____
 Last Name, First Name, Middle Name)

Applicant phone No: _____ Date: _____
 (Area Code-XXX-XXXX) (MM/DD/YYYY)

Courier Company Name: Visa Obtainers, Inc.

Applicant Signature: _____

(If the applicant is under the age of 16 the parent(s), legal guardian(s), or person legally acting in loco parents must sign)