

VisaHQ.com at Embassy Row
2005 Massachusetts Ave. NW
Washington, 20036-1030
Tel: +1-800-345-6541

Japan Business visa (up to 90 days)



Please enter your contact information

Name:

Email:

Tel: **Mobile:**

The latest date you need your passport returned in time for your travel:



Japan Business visa (up to 90 days) checklist

- ☐ Fully completed and signed application form.
- ☐ The passport must be valid at least 6 months after the intended date of departure from the territory of the destination country and has at least 2 blank visa pages.
- ☐ Include a passport style photo, with a white background, taken within the last 6 months. You may also choose to upload a photo to your order for us to print. There is a charge associated with this service.
- ☐ A copy of immigration status in the United States such as a resident card, work, or study permit. VisaHQ cannot assist US B1/B2 visa holders at this time.
- ☐ Original bank statements for the past 3 months showing \$300 per day. The statement must clearly show the applicant's name as the account holder, the balances of the accounts, and the date of the statement.
- ☐ A copy of round trip tickets or detailed itinerary for the duration of the trip. The applicant's name must be on itinerary.
- ☐ A copy of hotel reservations or other lodgings for the duration of the trip. The applicant's name must be on the reservation.
- ☐ A support letter from the sending company which introduces the applicant, states the nature of the trip, and specifies the type and desired validity of the visa. Here is the [sample](#) format for this letter.
- ☐ A business invitation letter from the sponsoring company in Japan. The letter should be printed on company letterhead stationery, addressed to "The Consulate of Japan, Visa Section", and signed by a

senior manager. The business letter must adhere to the following guidelines: Briefly introduce the applicant (please specify employment status/position held in the company by applicant). State the nature of the business to be conducted (i.e. business meetings, contract negotiations, etc.) and the names and addresses of companies to be contacted in Japan. Specify the Type and desired Validity of the visa (i.e. a one year multiple entry business visa).

☐ One completed and signed [declaration form](#).

- Additional requirements may be imposed by the consulate which may result in additional processing time.
- If you already have a valid Japanese visa in your passport
- Please include a [signed consent form](#).



To complete the application process please deliver the documents to us as soon as possible

Mail documents to: VisaHQ.com at Embassy Row
2005 Massachusetts Ave. NW
Washington, 20036-1030

Phone: +1-800-345-6541

Credit Card Authorization Form

I authorize VisaHQ.com to charge my credit card for the amount of \$

Name on the Credit Card:

Credit Card number: - - -

Exp. date: / CVC:

Credit Card Billing Address:

Signature:

Comments:

Thank you!
We accept all major credit cards.

VISA APPLICATION FORM TO ENTER JAPAN

*Official use only

(Paste photo here)

45mm ×45mm

or 2in×2in

Surname (as shown in passport) _____

Given and middle names (as shown in passport) _____

Other names (including any other names you are or have been known by) _____

Date of birth _____ Place of birth _____
(Day)/(Month)/(Year) (City) (State or Province) (Country)

Sex: Male ☐ Female ☐ Marital status: Single ☐ Married ☐ Widowed ☐ Divorced ☐

Nationality or citizenship _____

Former and/or other nationalities or citizenships _____

ID No. issued to you by your government _____

Passport type: Diplomatic ☐ Official ☐ Ordinary ☐ Other ☐ Passport No. _____

Place of issue _____ Date of issue _____
(Day)/(Month)/(Year)

Issuing authority _____ Date of expiry _____
(Day)/(Month)/(Year)

Purpose of visit to Japan Business _____

Intended length of stay in Japan _____

Date of arrival in Japan _____

Port of entry into Japan _____ Name of ship or airline _____

Names and addresses of hotels or persons with whom applicant intends to stay

Name _____ Tel. _____

Address _____

Dates and duration of previous stays in Japan _____

Your current residential address (if you have more than one address, please list them all)

Address _____

Tel. _____ Mobile No. _____

E-Mail _____

Current profession or occupation and position _____

Name and address of employer

Name _____ Tel. _____

Address _____

*Partner's profession/occupation (or that of parents, if applicant is a minor):

Guarantor or reference in Japan(Please provide details of the guarantor or the person to be visited in Japan)

Name _____ Tel. _____

Address _____

Date of birth _____ Sex: Male ☐ Female ☐

(Day)/(Month)/(Year)

Relationship to applicant _____

Profession or occupation and position _____

Nationality and immigration status _____

Inviter in Japan(Please write 'same as above' if the inviting person and the guarantor are the same)

Name _____ Tel. _____

Address _____

Date of birth _____ Sex: Male ☐ Female ☐

(Day)/(Month)/(Year)

Relationship to applicant _____

Profession or occupation and position _____

Nationality and immigration status _____

*Remarks/Special circumstances, if any _____

Have you ever:

- been convicted of a crime or offence in any country? Yes ☐ No ☐
- been sentenced to imprisonment for 1 year or more in any country? ** Yes ☐ No ☐
- been deported or removed from Japan or any country for overstaying your visa or violating any law or regulation? Yes ☐ No ☐
- been convicted and sentenced for a drug offence in any country in violation of law concerning narcotics, marijuana, opium, stimulants or psychotropic substances? ** Yes ☐ No ☐
- engaged in prostitution, or in the intermediation or solicitation of a prostitute for other persons, or in the provision of a place for prostitution, or any other activity directly connected to prostitution? Yes ☐ No ☐
- committed trafficking in persons or incited or aided another to commit such an offence? Yes ☐ No ☐

** Please tick "Yes" if you have received any sentence, even if the sentence was suspended.

If you answered "Yes" to any of the above questions, please provide relevant details.

"I hereby declare that the statement given above is true and correct. I understand that immigration status and period of stay to be granted are decided by the Japanese immigration authorities upon my arrival. I understand that possession of a visa does not entitle the bearer to enter Japan upon arrival at port of entry if he or she is found inadmissible."

"I hereby consent to the provision of my personal information (by an accredited travel agent, within its capacity of representing my visa application) to the Japanese embassy/consulate-general and (entrust the agent with) the payment of my visa fee to the Japanese embassy/consulate-general, when such payment is necessary."

Date of application _____ Signature of applicant _____

(Day)/(Month)/(Year)

* It is not mandatory to complete these items.

Any personal information gathered in this application as well as additional information submitted for the visa application (hereinafter referred to as "Retained Personal Information") will be handled appropriately in accordance with the Act on the Protection of Personal Information Held by Administrative Organs (Act No. 58 of 2003, hereinafter, "the Act"). Retained Personal Information will only be used for the purpose of processing the visa application and to the extent necessary for the purposes stated in Article 8 of the Act.